

A woman with long brown hair, wearing a grey turtleneck and a dark blue denim apron, is smiling while working on a laptop. She is holding a blue clipboard in her left hand. The background is a warehouse or storage room with white shelving units filled with cardboard boxes. A large potted plant is visible on the left side of the frame.

# Build My **BUSINESS**

**Streamline Your Small Business for Success. Unlock  
Your Business Potential. Reduce Burnout.**

# REDUCE OWNER RELIANCE, INCREASE PROFITABILITY & BOOST STAFF PERFORMANCE

Are you tired of being tied down by your business, unable to enjoy time off without having to constantly check in to make sure everything is still running? Are you overwhelmed, burnt out, and stressed from being responsible for everything?

## It's time to break free and take control, with Build My Business!

Our mission is to assist busy entrepreneurs like you, to build the right systems to alleviate overwhelm and empower your business for success.

The Build My Business service will meticulously map out the processes required to run your business, provide expert recommendations for automations that will enhance business efficiency and enable you to take charge of your business operations.



## By mapping out your business systems and processes, you'll experience a multitude of powerful benefits:

- 1 SCALE YOUR BUSINESS:** If all the processes are stuck in your head and your business relies heavily on your operational activities, it cannot reach its full potential. Let us help you create a scalable business model.
- 2 LONG-TERM GROWTH:** Without key systems and automated processes, achieving sustainable growth becomes an uphill battle. We'll ensure you have the tools in place for long-term success.
- 3 REGAIN CONTROL:** Say goodbye to overwhelm and mundane tasks. Build My Business empowers you to regain control of your business and free up your time for strategic decision-making.
- 4 BE THE BOSS:** Stop being a worker in your business and become the boss you were destined to be. Delegate tasks and focus on driving your business forward.

## But that's not all! The advantages of mapping your business systems and processes extend even further:

- Improved operational excellence
- Enhanced customer experience and satisfaction
- Elevated quality standards
- Consistent replicable business delivery
- Increased efficiency and profitability
- Reduced owner reliance
- Streamlined staff recruitment, induction, and onboarding
- Boosted staff performance
- Enhanced appeal to investors, buyers, partners, and staff

*Don't settle for a business that keeps you trapped. Embrace the power of Build My Business and unlock the potential for growth, freedom, and success. Contact us today to get started on your transformative journey!*



**Understanding that each business is distinct, with its unique needs and aspirations, we've designed a flexible framework to cater to a diverse range of businesses. Our approach encompasses four distinct tiers, tailored to accommodate varying business stages and individual requirements.**

	INTRO	STANDARD	DELUXE	BESPOKE
<b>AUDIT</b> – Systems review & business audit to determine areas for improvement	●	●	●	●
<b>PLANNING SESSION</b>	X	X	●	●
<b>PROCESS MAPPING SESSIONS</b>	● x1	● x2	● Unlimited	● Unlimited
<b>DOCUMENTATION CREATION</b> – Templates, scripts, how to guides, information sheets etc	X	● Creation of all generic business documents, plus bespoke documents listing with completion deadlines.	● Creation of generic & bespoke documents	● Creation of all documents required to accompany processes.
<b>OPERATIONS MANUAL CREATION</b> – Hard copy & Pdf	X	●	●	●
<b>OPERATIONS TRELLO BOARD CREATION</b> – To include all mapped processes	X	●	●	●
<b>RECOMMENDATIONS REPORT</b>	●	●	●	●
<b>FORMAL HANDOVER SESSION</b>	X	●	●	●
<b>STAFF TRAINING SESSION</b>	X	X	●	●
<b>SESSION RECORDINGS</b> – Audio recordings	●	●	●	●
<b>FULL SYSTEMS SETUP &amp; INTEGRATION</b> – Workflow automations	X	X	x	●
<b>INVESTMENT</b>	£1800+Vat	£3500+Vat	£5000+VAT	Variable



# TRANSFORM YOUR BUSINESS TODAY

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Unlock your business's potential with Be the Boss. We're committed to helping you thrive, so you can focus on what you do best while your business works seamlessly in the background. Don't wait—make your business dreams a reality with Build My Business. Take the first step towards a brighter future for your business.

Visit our website at [www.bethebossintl.com](http://www.bethebossintl.com) for more information, or contact our team to discuss how we can tailor our services to your unique needs: [bookings@bethebossintl.com](mailto:bookings@bethebossintl.com)

[**DISCLAIMER:** Information contained in this brochure is subject to change. Please visit our website or contact us for the most up-to-date details about our services.]

## NOT READY?

We understand that not every entrepreneur can make a significant investment in our full Build My Business service. That's why we've created the perfect, budget-friendly alternatives to help you take control of your business: The Build My Business Workbook & Masterclass! Details can be found on the website.

